ADMISSION PROCESS

Admission is based on merit (marks/grades obtained in the qualifying examination-
refer the Eligibility Norms) and availability of seats. NRI candidates have the
privilege to apply under two ways.

- NRI/Foreign candidates can apply through NRI/Foreign category
  for direct admission for B.Tech. programme.
- NRI/OCI candidates can also apply through the general category
  admission.

SELECTION PROCEDURE

Step 1 – Scrutinizing the documents received from the candidate.

NRI Category	Foreign Category
Proof of Age & Nationality (Passport/Birth Certificate).	Proof of Age & Nationality (Passport/Birth Certificate/National ID).
11th grade marksheet/AS Level/Form V(for appearing candidates) & 12th grade mark sheet/A Level/Form VI (for passed out candidates).	11th grade marksheet/AS Level/Form V(for appearing candidates) & 12th grademark sheet/A Level/Form VI (for passed out candidates).
Visa/Resident Card authenticating NRI status of parent.	Both 11th and 12th Marksheets (for Nepal Education Board Candidates)
Copy of Employer certificate	
Sponsorship letter (Optional at the time of application	

Step 2 – <u>Issue of offer Letter</u>

- On satisfying all the eligibility requirements, the branch allotment order will be e-mailed to the registered email id (candidates are requested to give valid email address)
- The provisional admission letter will be issued, only if the students meet the eligibility requirements
- Allotment of branch will be done on the basis of the application and documents received at our end
- Branch once allotted will not be changed under any circumstances

Step 3 – <u>Payment of Advance Fees</u>

- Selected candidates are required to pay the Advance Fees in USD, as mentioned on the offer letter

Step 4 – <u>Payment of Balance Fee</u>

- The candidate is requested to pay the balance Tuition fee as per the provisional admission letter along with the copy of the XII mark statement / website copy [if available] / Copy of XII Hall Ticket or Admit card through Fund Transfer mode in USD.